



Chair: Cllr A Sisson

Clerk: Allan Dawes
KAINGA HARIKOA
6 Campana Close
Wigton
CA7 9SP
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Dear Councillor

You are summoned to attend a meeting of Hethersgill Parish Council to be held on **Tuesday 17th March 2026 in the Parish Hall, Hethersgill at 7.45p.m.** Please confirm, in writing, if you are unable to attend.

Allan Dawes
Clerk and Responsible Financial Officer

Agenda

1. Apologies for absence: to receive written apologies and approve reasons for absence
2. Declarations of Interest and Request for Dispensations:
 - a) The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest and to;
 - b) receive declarations by members of interests in respect of items on this agenda
3. Minutes of the meeting of the Parish Council held on 20th January 2026
To receive and approve the accuracy of the last minutes of the Parish Council and to authorise the Chair to sign.
4. Public Participation
In accordance with Standing Order 3e the Chair will, at their discretion:
 - a) invite members of the public to address the meeting in relation to the business to be transacted at this meeting and;
 - b) receive reports from the Cumberland Councillor if in attendance
 - c) receive report from the Police if available
5. Administrative Matters
 - 5.1 Update regarding Assertion checklist 10.
 - 5.2 Information & Data Protection Policy - updated

Freedom of Information Policy - updated

General Data Protection Awareness Checklist for Councillors - updated

5.3 Highways Matters

5.4 Common Land update

5.5 Facebook Page - update

5.6 Community Lunch proposal

5.7 Emergency plan - update

5.8 Defibrillator update

5.9 Riverside and Give Way sign

5.10 The Gill

6. Planning Matters

26/0050 Conversion of attached barn to residential – Uppertown Farm, Kirklington, Carlisle, CA6 6BD

26/0085 Erection of detached garage block – The Ash, Kirklington, Carlisle, CA6 6DX

26/0036 Erection of a Free range egg laying unit – Riggfoot House, Kirklington, Carlisle, CA6 6DZ

7. Finance

7.1 To resolve to authorise the payments below:

Date	Payee	Amount
23/01/2026	HMRC - Tax	£ 73.60
23/01/2026	A Dawes – January Pay & Exps	£ 347.00
23/01/2026	HMRC - Tax	£ 73.60
23/01/2026	Balsam Bashers	£ 144.00
31/01/2026	Unity – Bank Charges	£ 6.00
11/02/2026	London Hearts - Defib	£1,159.20
19/02/2026	HMRC - Tax	£ 22.70
19/02/2026	HMRC - Tax	£ 73.60
19/02/2026	A Dawes – February Pay & Exps	£ 153.81
28/02/2026	Unity – Bank Charges	£ 6.00

7.2 To receive Bank reconciliation and Finance papers relating to January and February 2026

8. Clerk replacement – update / handover

9. Councillor Matters: To bring to the attention of the Clerk any new issues on behalf of residents

Note: no decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on a future agenda of the Council.

10. Date of Next Meeting

To resolve that the next meeting of the Parish Council will take place at on Tuesday 19th May at 7.30pm in Hethersgill Parish Hall.