

**HETHERSGILL PARISH COUNCIL**

**Minutes of a Meeting of Hethersgill Parish Council held on 26<sup>th</sup> September 2017 in the Parish Hall,  
Hethersgill**

**Present** Cllrs H Kay (Chair), A Sisson, F Heaton, G Houston, N Elliott, A Oswin, A Gash and C Williams

**ACTION**

**776/17 Apologies for absence**

Apologies for absence were received from Cllr S Barrett and City Cllr D Shepherd.

**777/17 Minutes of the meeting of the Parish Council held on 18<sup>th</sup> July 2017**

**Resolved** that the Chairman be authorised to sign the minutes of the last Parish Council meeting as a true record.

**778/17 Request for Dispensations**

No requests for dispensations were received.

**779/17 Declarations of Interest**

No declarations were made.

**780/17 Public Participation**

No members of the public were present.

**781/17 Administrative Matters**

**781.1 Broadband**

Cllr Houston reported that the deadline for applications for grant funding was coming to a close. It was noted that a new mast and cabinet had been installed on the main A6071 although it was not known yet what type of service this will be providing.

**781.2 Hallburn Wind Farm Community Benefit Fund**

Cllr Williams informed members that a meeting will be held on Monday 9<sup>th</sup> October to determine grant applications received to date.

**781.3 Cumbria Design Guide**

**Resolved** that no comments be submitted regarding the above consultation.

**781.4 Pension**

**Noted** that the Council had now completed the compliance regarding the new pension arrangements, although no pension is payable.

**781.5 Data Protection**

**Resolved** that two councillors be authorised to sign the direct debit mandate to allow for the £35 data protection registration be paid to the ICO annually.

**781/17 Planning Matters**

**17/0500 Land Opposite Rigghead Cottage, Hethersgill, Carlisle, CA6 6HH – Extension to Agricultural Livestock Building**

**Noted** that permission has been granted.

**17/0631 The Ash, Kirklington, Carlisle, CA6 6DX - Erection Of Replacement Garage/Store**

**Noted** that permission has been granted.

**17/0804 Angus Well, Kirklington, Carlisle, CA6 6DN – Erection of Agricultural Building for Youngstock**

Signed (Chairman).....  
26<sup>th</sup> September 2017

**Resolved** that no representation be made on the application.

## 782/17 Highways Matters

### 782.1 Updates

It was noted that the signpost at Millcrest had been re-reported to Highways although they had deemed it safe. It is hoped that it will be restored when a new boundary fence is erected after renovations are completed.

The prevalence of mud on the road was noted. It was agreed that farmers have a responsibility to clean the road if mud is present and all are aware of this requirement. In severe cases, the matter should be reported directly to the Highways hotline.

### 782.2 Grass Cutting Tender 2018

It was noted that four tender packs have been distributed. The Chairman and Clerk met with one contractor on site to discuss requirements. The deadline for quotations is 13 October and a full report will be made prior to decision at the November meeting.

## 783/17 Finance Matters

### 783.1 Summary of Accounts to End August 2017

**Resolved** that the summary of accounts for the period ended 31<sup>st</sup> August 2017 be noted, having been circulated alongside the agenda.

The balance at bank at 31<sup>st</sup> August 2017 was £5,569.18 (£300 outstanding payment included).

It was noted that the tarmac at the Parish Hall was to be laid imminently.

### 783.2 Payments

**Resolved** to authorise two councillors to sign to authorise payments as detailed in the schedule dated 26<sup>th</sup> September 2017, namely:

Sarah Kyle, Salary September, £202.81  
 Sarah Kyle, Salary October, £202.81  
 HMRC, PAYE Sept/Oct, £101.40  
 Sarah Kyle, Reimbursements Printer/Ink, £205.00  
 ICO, Data Protection Fee, £35.00  
 BDO, Standard Audit Fee, £120.00

### 783.3 Receipts

**Resolved** to note the receipt of £150 from Carlisle City Council (donation towards printer).

### 783.4 Audit Commission

**Resolved** to note and accept the successful completion of the external auditor 2016/17. Also **resolved** to note the display of the conclusion of notice of audit on both notice boards and website from 21 September 2017.

## 784/17 Councillor Matters

**Cllr Heaton** reported that works taking place to a property in Netherfield do not yet require any consents. He noted that the householder has informed him that he is in discussions with the planning officers to determine permissions required.

**Cllr Elliott** reported an overhanging branch at Wainegatehead. Cllr Kay will investigate before any further action is taken.

HK

Signed (Chairman).....  
 26<sup>th</sup> September 2017

**785/17 Schedule of Correspondence, notices and publications**

A schedule of notices and publications received since the last meeting and not otherwise on the agenda were received and noted.

**786/17 Date of Next Meeting**

**Resolved** that the next meeting of the Parish Council will take place on Tuesday 21<sup>st</sup> November 2017 in the Parish Hall at 7.30pm. The meeting will determine the precept for 2018/19 and Cllrs should give some thoughts as to future projects or needs in the Parish.

There being no further business the Chairman closed the meeting at 20.06.

Signed (Chairman).....  
26<sup>th</sup> September 2017